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## **SECTION A - FOUNDATIONS AND BASIC COMMITMENTS**

Section A contains policies, regulations and exhibits on the basic principles underlying board governance. These policies provide a setting for all of the board's other policies and regulations.

AC	Nondiscrimination/Equal Opportunity
AC-R (Option 2)	Nondiscrimination/Equal Opportunity (Complaint and Compliance Process) – Regulation
AC-E-1	Nondiscrimination/Equal Opportunity (Sample Notice) – Exhibit

## **SECTION B - BOARD GOVERNANCE AND OPERATIONS**

Section B contains policies, regulations and exhibits about the BOCES board -- how it is organized; how it conducts meetings and how it operates. This section includes policies establishing the board's internal operating procedures as well as policies on participation in the BOCES by member school districts.

BBA	Board of Directors – Governance, Powers and Responsibilities
BBBC*	Power to Abstain and Withdrawal
BCB	Board Member Conflict of Interest
BDA	Board Organizational Meeting
BDB	Board Officers
BDF	Advisory Committees
BDFE*	Superintendents' Advisory Council (DF)
BE	Board of Directors Meetings
BEAA*	Electronic Participation in Board of Directors Meetings
BEC	Executive Sessions (DF)
BEDA	Notification of Board Meetings (DF)
BEDB	Agenda (DF)
BEDD	Rules of Order (DF)
BEDF	Voting Method
BEDG	Minutes
BEDH	Public Participation at Board Meetings
BG	Board Policy Process

## **SECTION C - GENERAL ADMINISTRATION**

Section C contains policies, regulations and exhibits on administrative organization, including policies regarding the executive director.

CBI                      Evaluation of Executive Director

## **SECTION D - FISCAL MANAGEMENT**

Section D contains policies, regulations and exhibits on BOCES finances and the management of funds. It includes policies on budget, banking, accounting and purchasing.

DAB\*                    Financial Administration  
DB                      Annual Budget  
DBD                    Determination of Budget Priorities  
DJ/DJA                Purchasing/Purchasing Authority  
DJE                    Bidding Procedures

## **SECTION E - SUPPORT SERVICES**

Section E contains policies, regulations and exhibits on business management, safety, building and grounds management, office services, transportation, food services, data management and insurance.

EBAB                   Hazardous Materials  
EBBB                   Accident Reports  
EGAD                   Copyright Compliance  
EGAEA                Electronic Communication

## **SECTION F - FACILITIES PLANNING AND DEVELOPMENT**

Section F contains policies, regulations and exhibits on facility planning, financing, construction and renovation.

## **SECTION G - PERSONNEL**

Section G contains policies, regulations and exhibits on BOCES employees except the executive director (found in Section C - General Administration). The category is divided into three main divisions: GB contains policies applying to all employees or to general personnel matters; GC refers to instructional and administrative staff; and GD refers to support staff.

GBA                    Open Hiring/Equal Employment Opportunity  
GBAA                  Sexual Harassment  
GBEA                  Staff Ethics/Conflict of Interest (includes Board approved optional language) (DF)  
GBEB                  Staff Conduct (And Responsibilities)

GBEBA	Staff Dress Code (DF)
GBEC	Alcohol and Drug-Free Workplace
GBEE*(Option 2)	Staff Use of the Internet and Electronic Communications
GBGI	Staff Military Leave
GBGK	Staff Legal Leave
GBJ	Personnel Records and Files (DF)
GBK	Staff Concerns/Complaints/Grievances (DF)
GBK-R	Staff Concerns/Complaints/Grievances — Regulation (DF)
GCA	Professional Staff Positions
GCE/GCF	Professional Staff Recruiting/Hiring
GCO	Evaluation of Licensed Personnel
GCQC	Resignation of Professional Staff (DF)
GCQC-R	Resignation of Professional Staff (Mandatory Reporting Requirements) – Regulation (DF)
GCQF	Discipline, Suspension and Dismissal of Professional Staff
GDA	Support Staff Positions
GDBC	Support Staff Supplementary Pay/Overtime
GDE/GDF	Support Staff Recruiting/Hiring
GDQD	Discipline, Suspension and Dismissal of Support Staff

## **SECTION H - NEGOTIATIONS**

Section H contains policies, regulations and exhibits on the process of negotiations.

## **SECTION I - INSTRUCTION**

Section I contains policies, regulations and exhibits on the instructional program. This section covers instructional resources and academic achievement. It also includes policies about the school year, school day, grading, graduation requirements and field trips.

## **SECTION J - STUDENTS**

Section J contains policies, regulations and exhibits on students -- admission, attendance, rights and responsibilities, conduct and discipline, health and welfare and records.

JICAA*	Student Conduct and Discipline Code
JLF	Reporting Child Abuse/Child Protection
JLF-R	Reporting Child Abuse/Child Protection — Regulation
JRA/JRC	Student Records/Release of Information on Students (DF)

JRA/JRC-R	Student Records/Release of Information on Students (Review, Amendment and Hearing Procedures) – Regulation (DF)
JRA/JRC-E-1	Student Records/Release of Information on Students (Notification to Parents and Students of Rights Concerning Student Education Records) — Exhibit (DF)

## **SECTION K - BOCES-COMMUNITY-HOME RELATIONS**

Section K contains policies, regulations and exhibits on public sector relations with BOCES, including parents' rights and public information and complaints.

KDB	Public's Right to Know/Freedom of Information
KFA	Public Conduct on BOCES Property

## **SECTION L - EDUCATION AGENCY RELATIONS**

Section L contains policies, regulations and exhibits on the BOCES's relationship with education research organizations.